



Continuing Professional Development

Continuing Professional Development (CPD) is a commitment to continually update skills and knowledge in order to remain professionally competent and to support the achievement of true potential.

CPD activities should be relevant to the individual and should enhance their professional knowledge and standards.

Formal CPD

Any form of structured learning that has clear objectives and outcomes.

<u>Learning</u>	<u>Example</u>
Professional course	Study for AWCF, FWCF, DipHE in farriery, Train the training farrier award etc
Structured online training	HMRC webinars etc
Technical authorship	Writing farriery related articles, writing book reviews, research project etc
Assessment based learning	First Aid, fire awareness, business management etc

Informal CPD

Any form of self-managed learning relevant to the farriery profession.

<u>Learning</u>	<u>Example</u>
Private study	Reading farriery & business related articles and periodicals etc
On-the-job training	Shadowing specialist farriers etc
Informal seminar attendance	Farriery lectures/seminars, employment law seminars etc
Knowledge sharing events	Farriery workshops, giving lectures/presentations etc

Points can be allocated as per the table below, based on the time dedicated to the learning activity. NB: Those for whom CPD is mandatory may be required to submit evidence of achieving 10 CPD points in each calendar year. If the 10 points have not been achieved, evidence of 30 points over the last 3 years will be accepted.

One day	7 hours	4 points
½ day	3.5 hours	3 points
Evening	2 hours	2 points
Hour	1 hour	1 point

Any activity which **does not have a clear learning objective** related to the role **cannot** be considered as appropriate CPD and will not count towards CPD requirements. Such activities include, but are not limited to:

- Networking
- Social events
- Planning events
- Involvement on boards, committees or clubs
- Any activity which could be considered ‘normal work’
- Judging, Stewarding, Duty Farrier etc at shows or other events